

Upper San Juan Library District
BOARD OF TRUSTEES MEETING MINUTES
July 15, 2026

The meeting was called to order by board president Andrea Cox at 4:00 p.m. Board members present were Andrea Cox, David Hamilton, Katie Cloudman, Sherrie Spears, Al Northrup, Gayle Dixon, and Library Director Barb Brattin. Taylor Worsham, assistant director and Lisa Quiller (library bookkeeper) were also in attendance.

Agenda Amended: Agenda was amended to move the audit report ahead of other items; approved by board vote. Al/David

Consent Agenda: The minutes on June 17, 2026 were approved as written. Gale/Al

2025 Audit Report: Crimson Singleton, Squire (Utah-based accounting firm), presented the audit report via Zoom. The board reviewed and accepted the annual audit, which resulted in an unmodified (clean) opinion — the best possible outcome. Financial position remains healthy with ~\$1.2M in total cash and an unassigned fund balance of ~\$850,000. Two internal control recommendations were noted: maintain a capital asset schedule and require a second person to verify cash deposits. Program and fundraising highlights included strong book sale momentum, a \$50,000 Friends endowment transfer, and a pending \$25,000 donation to the capital campaign.

Foundation/Development Report: Katie Dobbins, Foundation Director reported the Friends of the Library voted to transfer \$50,000 from a Friends endowment to the capital campaign. Also, a donor has \$25,000 donation confirmed in the mail for the capital campaign. The annual book sale: Underway at United Methodist Church — Friends-only event Thursday 6 – 8 p.m.; public Friday 10 a.m. – 6:00 p.m. and Saturday 10:00 a.m.–1:00 p.m. Donor celebration: September 11th; RSVP to foundation@pagosalibrary.org by August 10th

Financial Report: David Hamilton, referencing Crimson Singleton's audit report pointed out property taxes for this year are down (currently below 60K from last year). He pointed out the equipment spending is high for this time of year. While building maintenance costs are high because of the new construction, this figure should decrease once the addition is completed. However, Barb pointed out the need to increase the custodial budget to account for the new addition. David also pointed out the overspending in the children's summer reading program. Barb proudly explained the increase was because of the huge success the program was experiencing and that area businesses had provided grants to enhance the budget.

Directors Report: \$8,832 were received for new patron computers (equipment grant) Also, \$6,231 in state library grants for collections (slight increase over prior year). Ballentine Family

Funds again funded Lakeshore STEM boxes for the children's area. Solar grants next phase —is to acquire panels + batteries to prevent outages. All Points North Foundation is planning to visit our library to determine further funding.

Unfinished Business: Special meeting, Wednesday, July 22, 2026, 10:00 a.m. — to review and approve/reject certificate of participation proposal - hybrid format.

Good of the Order: None

Adjournment: Motion to adjourn the meeting at 4:50 p.m. Sherri/Al

COP Meeting: July 22, 2026, 10:00 a.m., hybrid format

Next Regular Board Meeting: August 19th, 4:00 p.m., hybrid format