

UPPER SAN JUAN LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING MINUTES

April 15, 2026

The meeting was called to order at 4:00pm by board president Andrea Cox. It was determined that a quorum was present. (All members were present.) The agenda and the minutes of the March 18, 2026 meeting were approved as written. Gayle Dixon /David Hamilton.

FOUNDATION REPORT: Director Katie Dobbins reported that the foundation has appointed Kim Moore as president. Last month the foundation completed seven grant applications as well as additional requests for contributions from potential donors.

FINANCIAL REPORT: Treasurer David Hamilton reported the financials are right on track. The library electric bill is high but that is to be expected with the construction project.

DIRECTOR'S REPORT: Director Barb is working on the need for additional dollars to support the library renovation. Taylor has updated the website with a "donate button" as well as a list of new materials added to the collection. The newly hired children's librarian will be arriving soon which will devote one and a half librarians to the children's department. The ESL classes have been very successful and the students are ready to take the U.S. Citizenship exam. Nicole will lead the group with further test preparation.

CONSTRUCTION REPORT: The library has received help with a grant application from the local Audubon Society. The crawl space water issue has been mitigated. A former board member who wishes to remain anonymous purchased (from our local appliance store) all necessary appliances for the updated library including two refrigerators, a microwave oven, two dishwashers and a stackable washer and dryer. This generous contribution totaled \$4,500.00. Ace Hardware contributed five benches for the garden area. A fountain was donated to the "reading garden", as well. Asking community members to donate to specific areas has been very successful. The workmanship of the construction has been excellent. The community overall has been very supportive of the library update project.

NEW BUSINESS: The library will not request to be on the ballot for the general election in November of 2026. **Motion:** indicate to the county clerk that the library will not be on the November 2026 ballot. Gayle/David. The motion passed.

Director Barb included the first draft of the Public Comment Policy for the library with this month's meeting packet. This useful tool should be put in place in the near future.

MOTION: To close the library on April 28 and 29, 2026 as the power will be turned off for construction needs. The staff will have the option of working from home. Al/Sherry

The motion passed as written.

UNFINISHED BUSINESS: None

LOOKING FORWARD: The next meeting of the library board of trustees will take place via Zoom on May 20, 2026.

The meeting was adjourned at 4:54 pm. Katie/Sherry

Respectfully submitted,

Marcie Taylor, Board Secretary